### Assessment Instrument Cover Sheet

#### Course Code: MLOM 708 Course Title: Sourcing in Procurement & Supply

#### Semester: Term – 2 Academic Year: 2019– 2020

#### Assessment Instrument: Assignment #1

#### Course Instructor:

#### College/Department: College of Business Administration

#### This instrument assesses the following Course Learning Outcomes (CLO):

|  |  |  |  |
| --- | --- | --- | --- |
| **Tick** | **Course Learning Outcomes (CLO)\*** | **Questions** | **Marks** |
| **X□** | |  | | --- | | **#1 :** Explain the main options for sourcing of requirements from suppliers | | **Q(1)** | **/10** |
|  |  |  |  |
| **Total from 15** | |  | **/10** |

\*Linkages to Program Outcomes and Concentration Outcomes are provided in the Syllabus.

**Student Name:** ........................................................................................

**Student ID No:** ........................................................................................

**Read the Instructions carefully before answering the Questions:**

**1.** Use the **cover page** provided in this assignment.

**2.** Answer the questions based on your knowledge and your learning related to the course “Sourcing in Procurement and Supply”.

**3.** Work on the assignment as an **individual exercise**. Marks will be deducted if similarities in assignment report are found.

**4.** Use headings to break your assignment up, it's a good assignment format to use as you can break writing up into chunks.

**5.** The assignment report should contain analysis / answers in **complete sentences** explaining the answer with **sufficient theoretical underpinning**.

**6.** Marks will be deducted for inappropriate usage of the English language and grammar as well.

**7.** The individual assignment contains a total of **10 marks**.

**8.** Correctly reference any material you use that isn't your own, to avoid plagiarism charges on your submission. A “References” section is mandatory if you use references. For references follow the APA style. In-text references must be provided at appropriate places if you include “References” section at the end of the report.

**9. Reference style Text:** Citations in the text should follow the referencing style used by the American Psychological Association (APA).

**10.** The maximum word count for assignment 1 is 2,000 words. The format is not specified however a hybrid between an essay and a short report is preferred with concise analysis being more critical than ‘form’.

**11.** You should submit your assignment to Moodle by the deadline as a word.doc(x) file only. Include your student number in the header or footer. The usual late penalties apply.

**Formatting guide**

**Title page:**Your title page pdf needs to include all the relevant information, such as the title, your student number, and word count. Refer to your instructions for more information.

**Font:**Use a plain serf font to write your essay, as they're easier to read. If a font is specified, make sure to use that font.

**Paragraphs:**Double or 1.5 space all essay paragraphs to ensure ease of reading.

**Title:**This needs to be in 18 point font, centred, in title case.

**Author details:**These need to be given directly below the title, and should include your name and student number.

**Margins:**Keep your page margins to 2.5 cm wide.

**Main text:**The main text fonts are in 12 point size, regular, justified to the left and single spaced. Leave a single blank line between paragraphs, do not indent your paragraphs.

**Section titles:**Main titles should be 14 point font and bold. Sub titles should be 12 point font and bold

**Assignment #1**

**Q(1).** Write a critical analysis of the best practice approach to outsourcing, including methodologies, factors and pitfalls (risks or limits) of outsourcing (***10 marks***)

