Requirements for the term paper

AAAS 210 Introduction to Japanese Culture Fall 2018

0. Use this as a checklist in the beginning, middle, and end of your writing process. Also read the course syllabus for instructions on choosing topics. A grading rubric will be provided separately.

1. Use at least two books (not counting the two course textbooks) and three published articles.

Online sources must be properly identified (urls, titles, authors, date of access, etc.)

2. Use a major citation style in your List of References: Chicago, MLA, APA, etc. You can find these styles in the university’s library page. You may wish to use Ref Works from the library page.

3. Citing works within the text [Failure to do this will result in plagiarism]:

- When you are quoting exact words or phrases or sentences from your sources, they need to be in double quotation marks ("\_\_\_\_\_\_\_\_\_").

- When paraphrasing or summarizing, you need to refer to the author

-- within the text as in ‘Smith points out that …. (3-4).’ In parentheses add pages of the cited work.

-- in parentheses without mentioning name in the sentence itself. ‘A historian points out that …. (Smith 3-4)

-- when you use parenthetical reference, put it at the end of the sentence. That reference only refers to the immediately preceding sentences.

- All cited works must be listed in the reference list at the end of the paper.

4. Length: 8 to 10 pages including bibliography. Double space, font size 12. 1-inch margins.

5. Add page numbers to the bottom right of each page.

6. Check spelling and grammar.

7. You may wish to work with a consultant at the Writing Center (optional).

8. Oral Presentation -- See syllabus. Appointment with the Public Speaking Lab (PSL) is recommended though not required.

9. Submission Deadline: **Friday December 7, 2018**. Submit both (i) and (ii). No exceptions.

(i) Hard copy due in my office 5pm.

(ii) Electronic copy through Turnitin 11:59pm