Feb. 1, 2015

Prof.

Proximity

Towson University

8000 York Rd.

Towson, MD 21252

Dear Professor Miers:

I am applying to be a social media intern on the Proximity social networking team. As Information Technology student, I am well equipped with the relevant knowledge in various programing languages, Linux, Java, Python, C and C++, which are very helpful in web designing.

I have taken three classes about websites, social media and programming. Furthermore, improving my social networking skill is one of my goals since nowadays Social media are taking over the world. In addition, I am a big fan of Facebook and Instagram and I always read about their update and the new features they added. As an expert in websites managing and editing, I have the quite experience of how to do advertising for the websites and bring more member and visitor to the website. I have worked with more than 12 websites as their canceller and supporter whereby, each of these websites now have more than 50,000 to 130,000 members. Moreover, I have developed myself with every method that can bring more visitors and members to the websites. My most recent work in websites was creating a website for selling and buying real-estates by the visitors. Apart from advertising, supporting and protecting websites are another skills I am will acquainted with. In the past six years, my costumers’ websites have been hacked few times and it was my customers’ mistakes because they were messing with some codes or add unsafe codes or plugin.

My resume is enclosed with this letter. I appreciate your consideration and hope we can talk further about the social media internship position at Proximity.

Sincerely,

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| **OBJECTIVE** To learn best practices in challenging environment by integrating my skills and abilities with organizational goals and ultimately incorporation of software house as self-employed.  |
| **EDUCATION** **Towson University** 2013 up to date *Major: Information Technology* Expected degree: Bachelor of Information technology*.* **High School Saudi Arabia** 2004-2006Intermediate*Major: Arabic, Islamic Science, History of Islamic studies***CERTIFICATIONS** University Of Alabama 2011Certification of English as second language Um-Al-Qura University 2008Certification in professional English and communication*Business Communication For Professionals.***PROFESSIONAL EXPERIENCE** **Real-estate Business** 2005-2007Two years of working experience with a real estate business dealing in different property sales and purchase, registration processing and tender achievements. **Software House 2007-2008**Major job responsibility was to deal in sales, promotion and clients follow up for business development. Also worked in the quality supplies at lowest prices to achieve economy of scales. **PROJECTS** Developed software for a small scale business in Bachelors for academic project. It was a group work and helped in learning the technical aspects of the software and enjoyed the team work and mentor work ship. **ADDITIONAL SKILLS** * Proficient at using Microsoft Word, Excel and PowerPoint
* Sound Grip on financial modeling using Microsoft Excel.
* Strong communication and team building skills
* Versatile and able to adapt in a high-pressured
* Strong Personal network
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