Your Name  
Your local address  
Your phone number.  
Your email

Feb. 7, 2016

Prof. Paul Miers, Director of Research

Proximity

Towson University

8000 York Rd.

Towson, MD 21252

Dear Professor Miers:

I am applying to be a social media intern on the Proximity Choose an item. team. *Continue this paragraph with one or two sentences introducing yourself and stating your basic pitch.* .

*Add one or at most two short paragraphs describing your qualifications.*

My resume is enclosed with this letter. I appreciate your consideration and hope we can talk further about the social media internship position at Proximity.

Sincerely,

Your Name

**Copy and paste a one page functional resume below and then click here to delete this text box.** .