# Career Development Plan

**Career Statement**

I want a career that will provide a comfortable working environment that will allow me to perfectly and professional apply my skills and expertise to whatever am doing. I am always committed to my work by thinking through obstacles that prevent better performance to either remove them or reduce them. Similarly, I like working as a team and not as an individual. People at all times are not the same, in that they have different styles of working and experience. So, working with my colleagues will assist me in integrating their views or ideas into work plans to bring out unique and best results. I enjoy working in an office set up as well as outdoor activities since I like to provide solutions with that positive cognizance that will spread to my coworkers. Occasionally, I find myself with that urge of leading people because I always live and breathe the belief that I can transform work life of any organization that I will work for by guiding them towards achievement of set goals.

**Short Term Goals**

**3-6 Months**

* I want to better my communication skills as my career job of being a credentialing specialist requires exceptional communication skills.
* Researching more about an organization I wish to apply for a credentialing job position is part of what I want to do for this short period. This will assist me in understanding the culture of the organization as well as the goals they have.
* Certification as a credentialing specialist is also another task that I believe I must do before applying for the desired job position. To do so, I may work as a volunteer in any health organization in a credentialing specialist job position for one year.
* I desire to strengthen and better my networking with various stakeholders and professionals in my career field.
* Software systems knowledge is almost essential in this technological world. So, it is my priority to learn about software systems as well as get certification in the area.

**12 Months and Beyond**

* Looking for certification in various short courses related to my career field, strengthening my resume.
* Modernization and technological advancements affect not only health organizations but all other fields and industries. I will like to be updated on any technology that is related to my career path. This will call for more training or taking short courses on new technology.
* Attending professional conferences related to my career will also help me build a professional network as well as better my skills and knowledge.

**Long Term Goals**

* I want to go through different job positions up to the senior-most credentialing specialist by thriving to produce the best in whatever am doing.
* After gaining a two-year experience in my professional field, I would like to enroll for a master’s degree in Health Science informatics.
* I would want to lead various positions am capable of in health institution am working for.
* Be a member of the American Hospital Association Board or Red cross is my dream.
* I want to be part of the team that will develop better legal and policies, that will solve issues affecting Health Information Management systems.
* I want to pursue a certification in EPIC system.

**Opportunities to Explore at My Organization**

* I want to instill that teamwork as well as hard work among my coworkers.
* I would wish to ensure that I work within my area of expertise to achieve the organization’s set goals.

**Skills to Develop**

* Ability to multitask both effectively and efficiently
* Develop best interpersonal skills
* Acquire, as well as maintaining knowledge pertinent to my career profession.
* Ability to prioritize as well as accomplishing assigned duties or projects within set deadlines

**What I Care About in a Work Environment**

* I like that conducive working environment as well as an organization that provides the support needed by its employees to undertake their assigned tasks.
* I like teammates driven by a passion for producing the best out of what they are doing.
* I want to produce the best results in my ability.

**Personal Goals**

I want to be a results-oriented professional, good decision-maker, and bearer of high integrity; who understands the importance of producing the best for any organization I will work for